

## West Virginia Board of Architects



### Centennial Recognition Committee

**Location:** Meeting by Teleconference  
Originating from 405 Capitol Street  
Charleston, West Virginia 25301

**Date:** May 11, 2021

**Time:** 3:00 PM

**Attendees:** Judy Belcher, NCARB Region 2 Director (JB)  
Todd Boggess, Member (TB)  
Emily Papadopoulos, Executive Director (EP)  
Wendy Scatterday, Member (WS)  
Edsel Smith, Public Member (ES)

### Order of Business

1. EP called the meeting to order at 3:00 PM.
2. EP updated the committee on activity to date, including requesting an update of stationary/logo/signage and the Resolution passed by the WV Senate and the citation issued by the WV House of Delegates.
3. Recognition of the 100<sup>th</sup> anniversary
  - a. EP discussed current ideas for additional outlined in Agenda.
  - b. TB recommended developing an image put together by a professional that has both micro details and a macro image for a commemorative publication or poster.
  - c. WS recommended soliciting images and/or nominations from firms that could yield a document for printing but possibly another tool that could be used by the WV Division of Tourism to create a digital "Architecture Tour of WV". Collaboration with WV Culture and History and the WV Humanities Council was also discussed to gather digital images. The committee recommended 100 structures, not only historic, and stressed the importance of quality photography.

- d. EP will gather information from possible partners, price some 100-year pins with logo, and begin finding out what is allowed via WV Ethics Commission, the WV Auditor's Office, and the WV Division of Purchasing.
  - e. JB discussed the possibility of having a celebration event the same weekend as the AIA Design Awards (Saturday October 16) or with another event (Festival in June) so not stand alone and not expensive. She also noted that holding an event during Legislative Interim meetings might help educate state leaders on the importance of public protection and the work of the Board.
  - f. The committee recommended utilizing the website to document the centennial with a special page, scrolling information and a possible video message from the Governor.
4. Handbook for Code Officials
- a. EP noted that there are several dated parts of the Handbook for Code Officials but also many sections that will stay the same. She will send out to the committee a copy of her current edits and questions.
  - b. WS and TB noted that they regularly talk with code officials and think the update will be helpful, especially if it is available digitally and can be updated regularly and available as a PDF document.
  - c. The committee agreed to include new sections to the booklet on stamping/sealing, incidental practice, and the WV Fire Marshal; additionally, they determined to pursue a collaboration with the WV State Board for the Registration of Professional Engineers. Completion of the Handbook by the end of the calendar year was agreed upon as a reasonable goal.

The Committee will report its recommendations and EP's additional research to the Board at its June meeting. The meeting adjourned at 4:45 PM.

Respectfully Submitted:



Emily Papadopoulos, Executive Director