

West Virginia Board of Architects



Location: Meeting by Teleconference
Originating from 405 Capitol Street
Charleston, West Virginia 25301

Date: March 18, 2021

Time: 1:30 PM

Attendees: Todd Boggess, Member (TB)
Richard Forren, Member (RF)
Jan Fox, Public Member (JF)
Adam Krason, Member and President (AK)
Emily Papadopoulos, Executive Director (EP)
Wendy Scatterday, Member (WS)
Edsel Smith, Public Member (ES)
Edward W. Tucker, Member and Secretary (ET)

Order of Business

1. AK called the meeting to order at 1:36 pm.
2. Approval of Minutes – December 3, 2020
On a motion by ES/WS the Board approved the minutes of the Dec. 3, 2020 meeting.
3. Update on Continuing Education Audit and Compliance
 - a) EP updated the Board to say that all registrants / outstanding issued have been fully resolved except for John Kirk. Proposal from legal counsel and EP is for Mr. Kirk to surrender his license in WV and pay an administrative fee including legal fees of up to \$1,000. Mr. Kirk has indicated this would be acceptable. On a motion by WS/RF the Board approved of the proposal.
 - b) EP updated the Board on the Board Complaint to the Engineers' Board. The Board reviewed the complaint, but not take up the complaint as far as we know. The Engineer's Board will meet on March 23, 2021. A discussion of incidental practice followed. AK suggested if the Engineer's Board does not take up the complaint that representatives from our Board attend a future Engineer's Board meeting.

4. Action Items Regarding Registration

(EP used the opportunity to demonstrate to the Board how the Certemy software / database system displays applicant information.)

a) Reciprocal Applications

- Bankert, Consentino, Chiusano: After EP reviewed applications with the Board, a motion for approval of these three was made by ES/JF. The Board voted to approve.
- Kruntorad: After a review of application, which included disclosed discipline, a motion for approval was made by WS/TB. The Board voted to approve.
- Odziemski: After EP reviewed the application with the Board, a motion for approval made by WS/ET. The Board voted to approve.

5. Financial Report

- a) FY2021 Budget to Actual Summary:** \$104, 571 expenses to date which is approximately \$11,000 less than same time last year. \$53,450 revenue to date; unrecognized revenue is budgeted at \$78,000 which will come in with registration renewals. EP reviewed Budget and Actual expense details by account. One item of note was the additional cost of absorbing the bank credit card transaction costs for the increasing number of reciprocal registrants now that payment is available by credit card. A motion to approve the financial report was made by ET/TB. The Board voted to approve the motion.

6. New Business

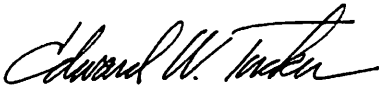
- a) Legislative Update:** A multitude of bills that will affect the Board, its financing, and its licensing duties have been introduced and moved forward. EP has done a lot of work to identify, track, and advise the Board on these bills. Judy Belcher (NCARB Region 2 Executive Director and WV AIA Executive Director) joined the meeting to update the Board with action taken this afternoon by Senate Gov. Org. on an amended HB2007. AK thanked ET for appearing before the Senate Government Organization Committee on behalf of the Board.
- b) State Group efforts related to activity with the Alliance for Responsible Professional Licensing (ARPL):** EP and Judy Belcher have been participating in ongoing meetings with this group. EP reported that the engineers, surveyors, and architects have been the most engaged. One landscape architect has been involved. At the national level, NCARB has been at the forefront of ARPL work across the country.
- c) NCARB Resolutions:** The Board discussed some of the proposed resolutions that will be voted on at NCARB's Annual Meeting in June.

7. Old Business / Planning
 - a) Centennial 1921 -2021: EP reported on potential to request Senate / House Resolution to recognize the anniversary. Desire is to include as many sponsors as possible. EP agreed to write a draft for the Board to review and then sent to legislators in the hopes that they would agree to sponsor when approached. Another idea was to create a commemorative pin that could be sent to all WV architects.
 - b) Building Code Officials Handbook: Board should determine if we would like to do this in conjunction with the Engineer's Board.

8. Informational Items
 - a) Registration Report: Currently there are 1,337 total active registrants 116 of which are active in WV.
 - b) Upcoming event dates:
EXPO – March 24-26, 2021.
NCARB Annual Meeting – Hybrid (virtual and in-person) June 24 – 26, 2021

9. AK adjourned the meeting at 3:35 pm.

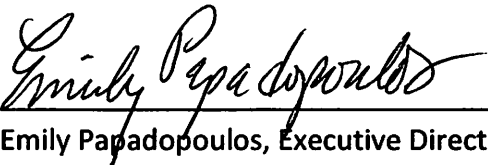
Respectively Submitted:



Edward W. Tucker FAIA, Secretary



Adam Krason, AIA, President



Emily Papadopoulos, Executive Director