

West Virginia Board of Architects



Date: February 15, 2024

Time: 12:00 PM

Location: Quarterly Meeting
405 Capitol Street
Charleston, West Virginia 25301

Attendees:

Adam Krason, Member and President (AK)	In-Person
Richard Forren, Member and Secretary (RF)	In-Person
Emily Papadopoulos, Executive Director (EP)	In-Person
Todd Boggess, Member (TB)	Virtual
Wendy Scatterday, Member (WS)	Virtual
Edsel Smith, Public Member (ES)	In-Person
Edward Tucker, Member/NCARB Region 2 Chairman (ET)	In-Person
Jan Fox, Public Member (JF)	In-Person
Mark Weiler, WV AG's Counsel (MW)	In-Person

(Departed: 1:30)

Order of Business

1. Call to Order at 12:20
2. Approval of Minutes – November 16, 2023, motion by ET, ES
3. Disciplinary Matters and Report of the Complaint Committee
 - a) Inquiry 10-10-2023
A letter of inquiry was sent on 1/24/24 and a response was received on 1/26/2024 with photographs showing that the project is exempt and including a copy of the SFM's Final Inspection Report. The response was shared with the complainant the same day. BOA voted to dismiss the complaint on a motion by RF,ES. A dismissal letter will be sent to all parties.
 - b) Inquiry 02-05-2023
On November 20th, the BOA received a letter indicating that the West Virginia Board of Registration for Professional Engineers was dismissing the complaint. Based on the dismissal, the BOA will take no further action.
 - c) Complaint 04-10-2023 – Code Official vs. Craig Dixon

On 12/13/2023, the BOA sent a letter to Mr. Dixon and the Code Official indicating the complaint is closed and that no further action was necessary at this time and that Mr. Dixon is prohibited from practicing architecture in WV. Should Mr. Dixon seek to practice in WV again, further action may be considered at that time.

d) Complaints 09-07-2022, 07-07-2022, 07-28-2022 and Architect's Appeal – Board, Dickersons and Vladu vs. Steven Dye

The BOA previously dismissed the complaint at its November 2023 meeting, as Mr. Dye's license expired, and he did not seek reinstatement; no additional action is required. Should Mr. Dye seek reinstatement, the BOA will address disciplinary action at that time.

e) Reinstatement or Reciprocal Applications with Disclosed Discipline

Mr. Stanton applied for reciprocity with a NCARB Certificate and disclosed discipline. He has a consent agreement with the Architectural Institute of British Columbia for not self-reporting his learning units. This information was provided with his NCARB Record. BOA voted to approve reciprocity application, with a motion by ES,WS. EP will further review his application upon renewal.

4. Action Items Regarding Registration

a) Applications for Review – None

EP reported on a reciprocal applicant with experience but who had only been registered recently and did not have experience following registration to be eligible to register reciprocally given the candidate's degree based upon the current requirements. The BOA will establish a committee to review and recommend if the board should consider adjusting experience requirements. The committee will consist of JF, ET, and RF.

b) Registration & Renewal Report

EP reported that total active architects are 1,499, with 119 in state and 1,380 out of state.

5. Financial Report

a) FY 2024 Budget to Actual

EP reviewed the budget and actuals with comparison to the same time last year with the BOA.

b) Review of P-Card Purchases and Reconciliation

AK Reviewed the P-card purchases

6. New Business

a) Discussion of Op-Ed on Additional Pathways to Initial Licensure and Responses

Jon Baker, NCARB President, wrote an Op Ed about gaining an initial registration through alternative pathways for which alternate points of view were provided by three other NCARB members.

ET provided an overview of this item. Mr. Baker's article relates to an NCARB resolution that would change model law to be eligible to take the exam without an educational requirement (NCARB Resolution 2424F). Discussions from some NCARB members indicate that lowering the bar or the perception of that would devalue the NCARB Certificate. The BOA is in opposition to eliminating any education requirements.

b) Regional Realignment Listening Session Slide Deck

NCARB has provided the slides used in the most recent listening sessions on possible regional realignment. ET is on the realignment committee and provided an update from a regional chair perspective. BOA sees no value to the realignment suggestions as a way of adding at-large members to the NCARB Board and therefore is not in support of the current realignment proposal.

c) NCARB Draft Resolutions

ET provided a review of the eight draft resolutions for board discussion and questions and consideration between now and the May meeting. BOA supports Resolutions A, B. BOA does not oppose Resolutions C, D, and E. The BOA opposes Resolutions F, G, H as they are currently written.

d) NCARB Position on Accreditation

The BOA the NCARB position on accreditation recently provided. This statement seems related to other NCARB issues being discussed, and the BOA is hopeful that NCARB will continue to support the NAAB.

e) WV Legislative Update

EP provided a report on bills being monitoring and an update on a pending bill related to continuing education that may be of interest of the BOA.

7. Old Business / Updates / Planning

a) Random Audit of Continuing Education

EP and WS provided a report on findings of the audit.

EP reviewed the CE audit which included 70 licensees. Of that group, 57 passed without issue, 13 required additional review or supplementation, and 6 will be offered the audit agreement with costs associated with their CE deficiencies.

b) Next Steps on Handbook for Code Officials

EP updated the status of Code Officials Handbook, ES & ET provided further review and edits. Both the Board of Surveyors and the Board of Landscape Architects have reviewed the draft. The State Fire Marshal has also reviewed it, and links to the WV Secretary of State office and Fire Marshals office will be included in the digital version. The Board of Engineering will have one more opportunity to make final comments.

c) Ethics Module for Continuing Education

No progress on this issue yet other than gathering some other scenarios from callers, registrants, applicants, and from the BOA. The BOA referred EP to the NCARB monograph regarding ethics and suggested the session be conducted at Expo.

d) Review of Executive's Annual and Sick Leave
AK reviewed

8. Adjournment - Motion by JF,ET

Informational Items and Good of the Order

Upcoming Board Meetings

- May 16, 2024
- August 15, 2024
- November 14, 2024

Other Upcoming Meetings

- MBE Workshop – Feb. 29, 2024
Savannah, GA
- NCARB Regional Summit – March 1-2, 2024
Savannah, GA
- NCARB Annual Business Meeting – June 13-15, 2024
Chicago, IL