

West Virginia Board of Architects



Location: Quarterly Meeting
405 Capitol Street
Charleston, West Virginia 25301

Date: November 14, 2024

Time: 12:00 PM

Order of Business

1. Call to Order
2. Approval of Minutes – August 15, 2024
3. Disciplinary and Complaint Matters
 - a) Follow-up on CE Audit Issue
 - b) Architect's Reciprocal Application with Discipline
 - c) Inquiry into Building Failure
 - d) Inquiry Related to Possible Unlicensed Practice

Authorization Requests for Business Names

4. Action Items Regarding Registration
 - a) Applications for Review
 - b) Registration & Renewal Report
5. Financial Report
 - a) FY 2025 Budget to Actual
 - b) FY2026 Budget
 - c) Review of P-Card Purchases and Reconciliation
6. New Business
 - a) ARPL Meeting on Oct. 29th and Preparation for the Upcoming Legislative Session
 - b) NCARB Chair / MBE Meeting
 - c) Competency Standard and Pathways to Practice
 - d) Seal Theft & Fiverr

7. Old Business / Updates / Planning
 - a) Sunset Extension Requests for Board Rules Expiring June 30, 2025
 - b) Circulation of SFM's Updates on Plan Submission and Review
 - c) Handbook for Code Officials
 - d) Review of Executive's Annual and Sick Leave
8. Informational Items
 - a) Authorization Requests for Business Names
 - b) Meetings and Training Recently Completed by Executive
9. Adjournment

Informational Items and Good of the Order

Upcoming Board Meetings

- February 13, 2025
- May 15, 2025
- August 14, 2025
- November 13, 2025

Other Upcoming Meetings

- Auditor's Conference for Chapter 30 Boards – November 7, 2024
Charleston, WV
- NCARB Region 2 Zoom Meeting – November 15, 2024
- NCARB Region 2 Zoom Meeting – January 16, 2025
- NCARB Member Board Executive Workshop – February 27, 2025
Philadelphia, PA
- NCARB Regional Summit Feb. 28 – March 1, 2025
Philadelphia, PA